



PEC University of Technology CHANDIGARH

(Performa for Reimbursement of Direct Expenditure spent on Job)

Memo No.PEC/DRP&D/

Dated:

Assitt. Controller (F&A)

Subject:- Reimbursement of Direct Expenditure

Please reimburse Rs. _____ /- to the Principal Investigator of the Job as the amount was spent on the direct expenditure of the following Approval No's. Original receipts of the same are attached for your ready reference.

Sr. No.	Approval No's	Bill Amount	Sanctioned Amount (As prescribed in the Approval No. Form)
1		Rs.	Rs.
2		Rs.	Rs.
3		Rs.	Rs.
4		Rs.	Rs.
5		Rs.	Rs.
		TOTAL	Rs.

Signature of the P.I. _____

Name of P.I. _____

Department _____

Dean

Research, Planning & Development

DA:

1. Copy of the Approval No. Form
2. Copy of the Cashier Receipt