



PEC University of Technology

CHANDIGARH

(Performa for undertaking the work related to Consultancy and Testing Projects)

- 1 Name of the concerned Deptt. _____
- 2 Name of the client _____
- 3 Project Title/Description _____
- 4 Type of Project Consultancy / Testing Project
- 5 **Project Cost** Rs. _____
- 6 Service Tax @ 10 % on Proj. Cost Rs. _____
- 7 Education Cess @ 2% on S.Tax Rs. _____
- 8 Sec. & Hr. Edu. Cess @ 1% on S. Tax Rs. _____
- 9 **Total (5+6+7+8)** Rs. _____
- 10 Direct Expenditure on the Project Rs. _____
- 11 **Balance (5-10)** Rs. _____
- 12 Institute R&D Fund Share
(25% / 50% of Balance) Rs. _____
- 13 (a) Institute Fund- Employee Share
(10 % of Balance) Rs. _____
- (b) Institute Fund-Project Processing Team Share (5 % of Balance) Rs. _____
- 14 Deptt. Employee Share (10% of Balance) Rs. _____
- 15 Investigating Team Share
(50% / 25% of Balance) Rs. _____
- 16 Names of Faculty undertaking the Project

S.No	Name of Faculty	Signature of Consent
1.		(Co-PI)
2.		

Name & Signature of P.I

D.A. - Copy of Letter from the Client

OFFICE OF THE DEAN, R P&D, PEC UNIVERSITY OF TECHNOLOGY, CHANDIGARH

Approval No _____ / _____ / _____

Dated: _____

You are allowed to undertake the said Consultancy /Testing Project work under the Job Number assigned as above. The said approval is subject to the condition that the R&D /Testing charges to be shared by the faculty and staff as per the Institute Consultancy Norms. You are requested to submit the request form for issuance of bill for the above Job.

Officer in charge Consultancy

* To be submitted in triplicate