

**SPECIMEN OF FIRST APPEAL UNDER SECTION 19(1) OF THE
RIGHT TO INFORMATION ACT, 2005.**

I.D. No. _____
(for official use)

To

(Name & address of the Senior Officer
acting as First Appellate Authority).

1. **Name of the Applicant:**
2. **Address of the Applicant:**
3. **Particulars of the Central/
State Public Information Officer:**
 - (a) **Name:**
 - (b) **Address:**
4. **Date of submission of application
for seeking information :**
5. **Date on which 30/35/40 days from
submission of application are over:**
6. **Reasons for appeal:**
(Please indicate separately for each question)
 - (a) **No response received within the
specified period:**
 - (b) **Aggrieved by the response received
within the specified period**
 - (c) **Grounds for appeal**
7. **Last date for filing the appeal :**
8. **Particulars of Information**
 - (a) **Information requested**
 - (b) **Subject**
 - (c) **Period**
9. **A fee of _____ for appeal has been deposited in _____ vide Receipt No. _____ Dated
_____ (only if applicable).**

Signature of Appellant
E-mail address, if any
Tel. No. (office) _____
(Residence) _____

Place _____

Date _____

Please attach:

- (a) **Copy of RTI application (along with all Annexures).**
- (b) **Copy of the response received from CPIO (along with all Annexures) with which the appellant is aggrieved.**