

**Minutes of the 39<sup>th</sup> meeting of the Board of Management of PEC University of Technology, Chandigarh, held on 30.1.2013 at 12.30 p.m. in the Conference Hall of PEC University of Technology, Chandigarh.**

**The following members attended the meeting:**

1. Sh. Vijoy Kumar Singh, Secretary Technical Education (Co-Chairperson)
2. Prof. Manoj Datta, Director, PEC Univ. of Technology (Co-Chairperson)
3. Sh. Vijoy Kumar Singh, Finance Secretary, Chandigarh Administration
4. Ms. Gurpreet Kaur Sapra, Joint Secretary, Technical Education
5. Prof. Ashwani Kumar, Registrar, PEC Univ. of Technology
6. Prof. (Ms.) Uma Batra
7. Prof. Sanjeev Sofat
8. Prof. A M Kalra
9. Dr. Amit Halder

**In attendance (Permanent Invitee):**

1. Prof. Parveen Kalra

**In attendance (Special Invitees):**

1. Prof. S.K. Suman, Chirman Estate & Works
2. Sh. G. Mehta, AC (F & A)
3. Prof. Kishori Lal

**Leave of absence was granted to:**

1. Sh. Pawan Agarwal, Alumnus

Decisions taken on various Agenda items are as follows:

<b>Item No.</b>	<b>Item</b>	<b>Decision</b>
39.1	To confirm the minutes of 38 <sup>th</sup> meeting of the Board of Management held on 1.11.12.	Confirmed.
39.2	Follow-up action of 38 <sup>th</sup> BOM Meeting.	Noted.
39.3	Items for information. <ul style="list-style-type: none"><li>• Gensets for Power Back-up</li><li>• Donation of Ford Car Engines</li><li>• Inauguration of Mechatronics Lab</li></ul>	Noted.

	<ul style="list-style-type: none"> <li>• Short Term Course on Applications of PLC in Mechatronics</li> <li>• Short Term Course on “Advances in Science &amp; Technology Useful for All Engineering Educators”, Dec 05 – Dec 09, 2012</li> <li>• Short Term Course on Flight Mechanics and Recent Developments</li> <li>• Centre of Excellence in Industrial &amp; Product Design</li> </ul>	
39.4	Status of Direct Recruitments.	<p>The Board did not approve of relaxing the qualifications already fixed by it for the recruitment of faculty in the next proposed round of advertisements.</p> <p>It was however decided to consider the possibility of widening the branches / specializations wherever feasible. It was further suggested that an institute level committee constituted by the Director with members from other departments should look at the specializations proposed by the Heads of each department.</p>
39.5	Proposal for “KALPANA CHAWLA CENTRE OF AEROSPACE STUDIES” in Aerospace Engg. Department.	<p>The proposal for Kalpana Chawla Centre of Aerospace Studies was approved with the suggestion to include an Avionics Lab. The help of Computer Science and Electronics departments may also be taken in designing this lab. A request may be sent to the Chandigarh Administration for providing funds for setting up the centre.</p>

39.6	Increase in tuition fee of BE/ ME students at PEC.	It was decided to increase the tuition fee for BE / ME students of PEC to Rs. 70,000/- per annum w.e.f. the academic session 2013-14.
39.7	Renovation of Hostels and two lecture halls.	The proposal for renovation of hostels & lecture Halls was approved. It was decided that once the estimates are received from the Engg. department, the Chandigarh Administration may be requested to provide funds for the same.
39.8	Re-appropriation of fund allocation from Key activity 9 – to Key activity - 7 under TEQIP – II.	The Board granted permission for Re-appropriation of an amount of Rs. 17 lac as proposed.
39.9	Revision of Procurement Packages under TEQIP – II	The proposed revision of procurement Packages under TEQIP – II was approved. ( Annexure 39.9.1)
39.10	CAS and Direct recruitment APIs as per UGC (2010).	The Board approved that the API system of UGC (2010) as adopted by BoM vide item no. 34.3 on 9.12.2011 may continue to be operative for the ongoing and subsequent processes of CAS and Direct Recruitment, till the new UGC notification is received and a new point based system is evolved and approved by BoM.
39.11	Pay Scales and Career Progression Scheme for PEC Computer Professionals.	The proposed Career Progression Scheme for PEC Computer Professionals (Annexure 39.11.2) and the process for implementing the same ( Annexure 39.11.3) was approved.

39.12	Proposal for Merger of Departments of Computer Science & Engineering and Information Technology.	<p>The Methodology, as proposed, was approved (Annexure 39.12.1). It was further suggested that the department of Production Engg. and Materials and Metallurgical Engg. should also look at increasing their intake and changing the nomenclature of the programmes offered, if desired.</p> <p>The possibility of starting 5 years Dual Degree Programmes may also be explored.</p>
39.13	Contributory Pension Scheme/ New Pension Scheme (NPS) for employees who joined after 1/1/2004.	Deferred.
39.14	Regularization of contractual staff.	Deferred.
39.15	Transfer of Malis/ Chowkidar/ Safai-Karamchari to other posts.	Deferred.
39.16.1	Career Advancement Scheme for Librarians.	It was decided that a comparison of UGC guidelines for CAS of faculty and that of Library staff should be presented to the Board before a final decision can be taken.
39.16.2	Special Chance for exercising option for pay fixation on promotion.	Deferred.
39.16.3	Time Line for various stages of work for New Academic Block.	<p>It was desired that</p> <p>i) The institute Architect should make a presentation on the design of new building to the Board.</p>

		<ul style="list-style-type: none"> <li>ii) The revised Time line should be adhered to.</li> <li>iii) A Penal Clause may be added in the agreement made with the Architect to avoid delay.</li> <li>iv) Money should be deposited with the Engineering Department of Chandigarh Administration for executing the projects within the current financial year itself.</li> </ul>
	<p>Before the end of the meeting, the Board took note of the suggestions given by students for utilizing MP LAD Fund for improving the facilities in the Hostels.</p> <p>It was suggested that a brief one page note be prepared by the students to be sent to Secretary Technical Education at the earliest.</p>	

Meeting ended with a vote of thanks to the Chair.

**Subject: Implementation of Career Progression Scheme for Computer Professionals.**

The Board of Management of PEC University, in its 39<sup>th</sup> meeting held on 30.1.2013, has approved a Career Progression Scheme for Computer Professionals (Flag "A"). The process for implementing the same was also approved in the same meeting (Flag "B").

As per the approved process, The performance of Computer professionals is to be judged on certain parameters. Applications may, therefore, be invited from the concerned employees, wherein they provide details of the work done by them in relation with the specified parameters.

The following Selection Committee is specified in the MOA for teaching / scientific staff in the scale of the post of Asstt. Professor (Old designation) and above.

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| a) Director  | Chairman |
| b) One nominee of Chandigarh Administration  | Member   |
| c) Two Subject Experts to be nominated by the Director (from outside the institute) out of the Panel approved by the Chandigarh Administration | Member   |
| d) Head of the Department Concerned  | Member   |

An approved panel of subject experts is already available for posts in Computer Science. Two experts may be drawn from the same. It may also be decided as to who will be the Head of the Department concerned for the purpose.

Submitted for further orders, please.

Director

Deputy Director