

Minutes of the 37th meeting of the Board of Management of PEC University of Technology, Chandigarh, held on 09.08.2012 at 12.30 p.m. in the Conference Hall of PEC University of Technology, Chandigarh.

The following members attended the meeting:

1. Sh. Vijoy Kumar Singh, Secretary Technical Education (Co-Chairperson)
2. Prof. Manoj Datta, Director, PEC Univ. of Technology (Co-Chairperson)
3. Sh. Vijoy Kumar Singh, Finance Secretary, Chandigarh Administration
4. Ms. Gurpreet Kaur Sapra, Joint Secretary, Technical Education
5. Sh. Pawan Agarwal, Alumnus
6. Prof. Ashwani Kumar, Registrar, PEC Univ. of Technology
7. Prof. (Ms.) Uma Batra
8. Prof. Sanjeev Sofat
9. Prof. A M Kalra
10. Dr. Amit Halder

In attendance (Permanent Invitee):

1. Prof. Parveen Kalra

In attendance (Special Invitees):

1. Prof. S.K. Suman, Chirman Estate & Works
2. Sh. G Mehta, AC (F & A)

Decisions taken on various Agenda items are as follows:

Item No.	Item	Decision
37.1	Welcome of New Members of the Board.	Co-Chairpersons welcomed new member, Alumnus Sh. Pawan Agarwal to the Board of Management and said that they looked forward to his valuable contribution towards the progress of PEC University of Technology.
37.2	Items for information.	Noted. However, some members expressed the opinion that more discretion should be exercised and only matters of real significance should be put before the Board for information.

37.3	Approval of form for Direct Recruitment of faculty.	Approved as proposed (Annexure 37.3.1).
37.4	Clarifications regarding CAS and Direct Recruitment.	<p>The following decisions were taken:</p> <p>a) Selection Committees for CAS and direct recruitment shall be in accordance with the existing MOA of PEC but there must be one representative of SC/ ST on the Selection Committee when SC/ ST candidates are considered.</p> <p>b) Screening cum Evaluation committee for CAS will be as per recommendation of UGC with Dean of concerned faculty treated as redundant. Nominee of Chandigarh Administration is not required.</p> <p>c) Approved that “consistently satisfactory/ good reports” shall be an input at the short-listing/ screening/ selection stages.</p> <p>d) Approved that for any clarification/ removal of ambiguities relating to the application form as well as guidelines and processes, the Director is authorised to resolve the matter at his level both for CAS and direct recruitments.</p>

37.5	Backlog, Faculty Roster and Reallocation of Reserved Positions (to be tabled)	<p>The Board resolved that the Tables showing details of allocation/ re-allocation of reserved positions to various departments may be circulated to the faculty members amongst the Board members, along with a note on the methodology followed for allocation/ re-allocation (which must also be taken on record along with the Tables prepared as per this methodology). The Board members may be asked to give their comments and suggestions within a week, after which the re-allocation may be finalized at the level of the Director.</p> <p>With regard to the faculty positions for subjects of Physics and Chemistry in the Applied Sciences Department, it may be checked if there is any typographical error. If so, it may be corrected and reserved positions be re-allocated in different subjects of Applied Sciences Department, with the approval of the Director.</p> <p>The methodology adopted and the Tables showing details of reallocated posts are placed at Annexure 37.5.1.</p>
------	---	---

37.6	MoA of PEC as per UGC guidelines.	<p>Taking cognizance of the fact that a committee has been set up by the MHRD to review the UGC Regulations 2010, it was decided by the Board that before the MOA of PEC University is actually revised, a feedback should be sent to that committee. This feedback should be based upon the following points:</p> <ul style="list-style-type: none"><li data-bbox="774 784 1428 1120">i) Keeping in view the different historical background and legacy of different Deemed to be Universities, and the nature of their funding, all of these can not be put in the same basket.<li data-bbox="774 1164 1428 1456">ii) The UGC / MHRD should issue only general guidelines and not a prescriptive MOA to be followed by every deemed University.<li data-bbox="774 1478 1428 1814">iii) Keeping in view the importance of interaction of technical higher education institutions with industry and alumni, they must be adequately represented on the Board of Management.<li data-bbox="774 1859 1428 1993">iv) Instead of the Vice-Chancellor being the Chairperson of the Board of Management of
------	-----------------------------------	---

		<p>a Deemed to be University, the Chairman should be an eminent academician/ industrialist from outside, to bring in fresh ideas. This practice has been observed to be successful at IITs and NITs.</p> <p>(v) In the case of Govt. funded Deemed Universities, the corresponding State Govt./ U.T. Administration must find more representation on the Board than currently provided to nominee of Sponsoring Society.</p> <p>vi) Amendment(s) of MOA of a Deemed to be University should be allowed at the level of Sponsoring Society as long as such amendment(s) do not violate the general guidelines given by UGC/ MHRD.</p>
37.7	Status of PF and Pension Fund Trusts – contribution to Pension Fund.	Approved (Annexure 37.7.1)
37.8	Recruitment of Registrar	Approved (Annexure 37.8.1)
37.9	To consider Increasing the Intake of seats in BE Computer Science & Engineering and inclusion of BE – Information Technology in Department of Computer Science & Engineering.	The Board reiterated its suggestion to merge the Computer Science and IT Departments and to run only the BE Programme in Comp. Sc. & Engg. with intake of 60 students. The Senate may re-consider this proposal and if the Senate feels that there are academic grounds

		<p>against this merger then the issue may be put up again before the Board with a detailed justification (other than AIEEE ranks at admission time and placement scenario). Otherwise, the earlier decision of the Board may be implemented from the academic year 2013-14.</p>
37.10	To consider establishing Intellectual Property Management (IPM) Cell at PEC.	Approved as proposed (Annexure 37.10.2)
37.11	Letter of cooperation signed between PEC and TTC.	Approved (Annexure 37.11.1)
37.12	Opening of PF account of Ms. Sandeep Kaur, faculty member of Electrical Engg. Deptt.	The Board was of the opinion that no such commitment was made to the applicant at the time of her appointment and letting her join the provident fund and pension fund at this stage involves many complications. Her case may, therefore, be governed by the terms and conditions specified in the appointment letter.
37.13	Conveyance Allowance for PEC employees	Grant of Conveyance Allowance to PEC employees on Punjab pattern, as adopted by Chandigarh Administration, was approved, <i>provided</i> the employees who are already getting Transport Allowance will continue to do so unless such an employee opts to have Conveyance Allowance

		instead, if he/ she is eligible for the same. Both the allowances will not be granted to any employee simultaneously.
37.14	Audit objections	Deferred.
37.15	MHRD's nominee on the Finance Committee of the PEC University of Technology.	It was noted that during the interim (transition) period from old MoA to the MoA as per UGC guidelines, the functions of the Finance Committee were being looked after by the interim Board of Management (BoM) notified by the Chandigarh administration. Therefore, the Board suggested that MHRD may be requested to re-allocate the nominee from the Finance Committee to the BoM (Person nominated earlier on the BoM has already declined the offer).
37.16.1	Terms and Conditions for internal candidates appointed under Self-Sustaining ME programmes.	Approved as proposed (Annexure 37.16.1.1)
37.16.2	Concept of New Auditorium Block / Convention Centre.	The concept was approved. However, it was suggested that the institute Architect may examine the feasibility of providing of basement parking.
37.16.3 & 37.16.4	These two confidential items were taken up with only the members of the Board present. The minutes of these are drawn separately.	

Meeting ended with a vote of thanks to the Chair

Confidential Items (37th Meeting of the Board of Management held on 9.8.2012)

Item No.	Item	Decision
37.16.3	Derogatory Written Statements and incorrect representation to various Forums against the Director (By name) by a faculty member.	The Board asked the Director to issue a firm and polite note, on its behalf, to the concerned faculty member in the form of an advisory letter, counselling him to desist from making such false and derogatory representations, and also explaining to him the consequences it can lead to.
37.16.4	Bogus TA claims.	Since a charge sheet has already been issued to the employees, the Board decided that a proper enquiry must be conducted and further action taken accordingly.

Annexure: 37.7.1

Subject:- Status of Provident Fund and Pension Fund Trusts – Contribution to Pension Fund

PEC University of Technology Provident Fund Trust

The Trust was constituted by the BoM in its meeting held on 8.2.2012. The Trust Deed was got registered on 23.2.2012 and a copy of the Trust Rules was also submitted with the Income Tax Department for approval of the Provident Fund w.e.f. 1.4.2006. The Income Tax Department has however granted recognition to the Fund w.e.f. 31.3.2012.

An appeal has been filed with the CBDT for grant of recognition from back date.

In view of the representation/ agitation by the PEC employees, the Rules of the Trust have been re-framed making them identical to the GPF Rules of the Punjab Government, as far as possible.

Request for approval of the revised Rules is pending with the Income Tax Department.

However, the Fund is being operated as per the revised rules.

PEC University of Technology Pension Fund Trust

The Trust was constituted by the BoM in its meeting held on 8.2.2012. The Trust Deed has been prepared and is being put up before the Trustees for approval. Once the Deed is approved, it will be got registered, and the Income Tax department shall be requested to grant recognition to the Pension Fund as well.

The Pension Fund, currently lying in separate account with SBI, will be invested as per law.

As far as the Rules of the Pension Fund Trust are concerned, it is proposed to adopt the Pension Rules of the Punjab Govt. in so far as they are applicable to the erstwhile Govt. employees of PEC (Chandigarh Administration) absorbed in the PEC Society.

The following procedure shall be adopted for contributions by the institute to the Pension Fund:

“The employees shall not be required to make any contribution to the Fund. But the University shall transfer to the Pension Fund a sum, equal to leave salary and pension contribution as per provisions laid down in the rules in respect of each employee, for the period of service rendered by the concerned employee under the University (after absorption), as University’s minimum contribution. For this purpose, an estimated consolidated sum shall be transferred to the fund every month. Within one month after completion of the financial year, the amount will be reconciled as per actuals. If required, the University may credit additional amount(s) to the Fund such that the Pension Fund is self-supporting in order to disburse uninterrupted pensionary benefits to the employees at the rates as may be fixed by the Chandigarh Administration for its employees from time to time.”

So far, the institute has been transferring an amount of around Rs. 3 crore in lumpsum to the Pension Fund every year. Approval of the Board is sought for changing the mode of contribution as mentioned above.

Subject:- Recruitment of Registrar.

On PEC becoming a deemed to be University, the post of a full-time Registrar was created for the institute. The minimum qualifications for the post as recommended by the Board (item 5.4 of its 5th meeting held on 27.5.2005) were approved by the Chandigarh Administration vide its letter no. 11/23/10-IH(2)-2005/13246 dated 22-7-2005.

The first Registrar of the Deemed University was appointed on 7.4.2006, but the post fell vacant on 7.4.2008. Thereafter, a fresh appointment was made on 13.3.2009. This appointment was, however, set aside by the Chandigarh Administration.

The incumbent whose appointment was cancelled has challenged the decision of the Chandigarh Administration in the court and a decision on his Writ Petition is still pending.

Ever since, an interim arrangement has been continuing whereby the duties of the Registrar are being performed by a faculty member of PEC who carries out these in addition to his/her normal duties. With the work-load of Registrar's office increasing day by day, it is a taxing job for any faculty member to do, in addition to his primary duties.

The decision on the said court case is likely to take fairly long. But there is no interim order or stay against recruitment to the post of Registrar. It is, therefore, proposed that the post be re-advertised to have a full-time Registrar. The offer of appointment will be subject to the decision of the said court case.

Annexure:

37.16.1.1

Subject:- Terms and Conditions for internal candidates appointed under Self-Sustaining ME programmes

The institute introduced a new Master of Engineering programme in Computer Science & Engineering (Information Security) programme from the session 2010-11 on self-sustaining basis. The BoG gave approval for starting new ME CSE (Information Security) from the session 2010-11 in self supporting mode vide item no. 24.6 in the 24th Board meeting. Faculty and staff positions required for this programme were approved by BOG vide item No. 25.5 in the 25th Board Meeting and the terms & conditions of service were approved in the 29th BoG Meeting (item no 29.9 dated 02.07.2010) and thereafter approval of Chandigarh Administration was obtained for the same. In the year 2011-12, two more M.E. programmes – M.E. (TQEM) and M.E. (Industrial Design) – were introduced after obtaining all necessary permissions. Subsequently, permission was obtained from the Board to initiate recruitments for faculty positions under the self sustaining ME programmes as per the approved norms and terms and conditions. However, terms and conditions for appointing internal candidates, if any, under the self supported ME programmes (SSP) were not framed.

Following terms and conditions are now proposed for this purpose:

If an existing faculty member serving in the institute is appointed under SSP, he/she shall be treated to be on deputation for normally a period of 03 years, by the end of which he/she will have to revert to his/her parent cadre/department; *provided* that the Director may grant extension in the deputation period as long as the self sustaining programme continues.

It is further proposed that:

- The period of deputation shall be treated as on duty in his/her parent cadre.
- HOD may assign teaching load to the faculty member on deputation as per the institute norms. HOD/Director may assign administrative responsibilities to the

faculty member on deputation as deemed fit in the public interest and as per existing norms.

- For all matters relating to the conditions of service and institute facilities/ incentives/ benefits which are not covered under SSP, but the faculty member is otherwise entitled as per his/her position in parent department, the terms and conditions/ facilities/ incentives/ benefits under the parent department shall apply. The faculty member on deputation shall be extended the facility of Government accommodation/ lease accommodation, as applicable under his/her parent cadre.
- The Director shall have the right to recall the faculty member from deputation.

37.9	To consider Increasing the Intake of seats in BE Computer Science & Engineering and inclusion of BE – Information Technology in Department of Computer Science & Engineering.	The Board reiterated its suggestion to merge the Computer Science and IT Departments and to run only the BE Programme in Comp. Sc. & Engg. with intake of 60 students. The Senate may re-consider this proposal and if the Senate feels that there are academic grounds against this merger then the issue may be put up again before the Board with a detailed justification (other than AIEEE ranks at admission time and placement scenario). Otherwise, the earlier decision of the Board may be implemented from the academic year 2013-14.
------	---	--