

**Minutes of the 1<sup>st</sup> Meeting of the Board of Governors, Punjab Engineering College Society, held on 4.8.2004 at 3.00 P.M. under the Chairmanship of Shri Lalit Sharma, IAS, Adviser to the Administrator, Chandigarh Administration.**

A list of members who attended the meeting is appended herewith.

At the outset, the Chairman welcomed the members to the first meeting of the Board of Governors of the PEC Society and expressed the hope that the College would progress to greater heights under the leadership of the BOG.

The Vice Chairman-cum-Secretary Technical Education informed the members about the background of the formation of the PEC Society and the process of up-gradation of PEC to the status of a Deemed University. He emphasized the fact that the aim of the Administration has been to bring PEC to the level of the Indian Institutes of Technology (IITs) and to make it an institution of excellence.

The decisions taken by the BOG are as follows:

<b>Agenda</b>	<b>Decision Taken</b>
<p><b>Agenda Item No.1</b></p> <p>Consideration of the proposed amendment in the Byelaws as per the GOI communication suggesting that “a nominee each of Ministry of Human Resource Development and UGC may be included in the Finance Committee” (Byelaw 7 : <b>Annexure-I</b>).</p>	<p>Approved. Chandigarh Administration may be requested to approve the amendment, and also write to GOI and UGC in this regard.</p>
<p><b>Agenda Item No.2</b></p> <p>Concurrence of the Notification issued by Chandigarh Administration dated 8.7.2004 to implement the Deemed University Status (<b>Annexure-II</b>).</p>	<p>Approved.</p>
<p><b>Agenda Item No.3</b></p> <p>Action on the following clauses of the Notification of Home Department (No.11/23/152-IH(2)-2004/12566, dated 8.7.2004).</p> <p>i. <u>Clause No.2</u> – The Society shall prepare an annual budget and shall present the same to the Administration for allocation of funds as grant in aid. The Administration may increase or</p>	<p>It was decided that, after its constitution, the Finance Committee should take expeditious necessary action.</p>

<p>decrease the amount of grant in aid to be given in a particular year.</p>	
<p>ii. <u>Clause No.2</u> – The Rules guiding the determination of future grant in aid shall be finalized by the Administration separately in consultation with the Punjab Engineering College Society and with the approval of the Government of India if required.</p>	<p>Noted.</p>
<p>iii. <u>Clause No.4 &amp; 7</u> – The officers, teachers or other employees, who might be either posted or are liable to be posted to the Punjab Engineering College, prior to the date of this notification shall continue to work for Punjab Engineering College Society in their respective positions without any special allowance for such work, until such time as may be decided upon by the Chandigarh Administration.</p>	<p>Noted.</p>
<p><u>Clause No.7</u> – The Chandigarh Administration shall allow the transferred Government servants an option to revert back to the Government or to seek permanent absorption in the PEC Society.</p>	<p>Noted.</p>
<p>iv. <u>Clause No.17, 18, 19</u> –The Chandigarh Administration shall create a Pension Fund in the form of a Trust and the pensionary benefits of absorbed employees shall be paid out of such Pension Fund.</p> <p>The Secretary Technical Education, Chandigarh Administration, shall be the Chairperson of the Board of Trustees, which shall include</p>	<p>Noted.</p>

<p>representatives of the Departments of Finance, Personnel, Labour, Technical Education, PEC Society and their employees and experts in the relevant field to be nominated by the Chandigarh Administration.</p> <p>The procedure and the manner in which pensionary benefits are to be sanctioned and disbursed from the Pension Fund shall be determined by the Chandigarh Administration on the recommendation of the Board of Trustees.</p> <p>v. <u>Clause No.31</u> – From the date of transfer of Government employees to the Society, the responsibility of payment of salaries, allowances, loans, advances and other admissible concessions to such transferred persons, shall be borne by the Society. The Society shall recover from such transferred persons their contribution towards G.P. Fund and Savings-cum-Group Insurance Scheme and deposit the same to the appropriate Head of Account of the Chandigarh Administration.</p> <p>vi <u>Clause No.32</u> – On and from the date of this notification, if any post transferred to the Society as per provision made in para 3 above, is vacant or falls vacant subsequently, it shall be filled up by the Society in a manner as may be prescribed in the Rules/Byelaws of the Society. (Linked with Agenda Item 13).</p> <p>vii <u>Clause No.33</u> – Until decided otherwise by the Chandigarh Administration, the Chief Engineer, UT, Chandigarh shall</p>	<p></p> <p>Noted. Finance Committee to take necessary action.</p> <p>Noted.</p> <p>Noted.</p>
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<p>continue to attend to all maintenance works relating to buildings, roads, electrical installations, water supply, sewage disposal and drainage in the College campus as per existing procedure. The Chandigarh Administration shall allot the necessary funds to the Chief Engineer, UT Chandigarh for such works. The Chief Engineer, UT Chandigarh shall also execute all additional construction/ installation works as may be requested for by the Society on or after the date of this notification on Deposit work basis without, however, charging any establishment cost.</p> <p>viii <u>Clause No.34 &amp; 35</u> – The land of the Punjab Engineering College shall be transferred to the Punjab Engineering College Society on permanent basis. Chief Administrator Capital Project Chandigarh UT would issue the necessary notification in this regard. Regarding other moveable and immovable assets of Punjab Engineering College, a similar notification will be issued by the Secretary Technical Education, Chandigarh Administration. Till such formal transfer, the Society shall be permitted to use all such moveable and immovable properties of the Punjab Engineering College to carry out functions of the Society provided that no immovable property shall be disposed of, without prior approval of the Chandigarh Administration.</p> <p><u>Clause No.35</u> – the PEC Society being a fully funded Institution of the Chandigarh Administration, its annual audit</p>	<p>Noted. A list of moveable and immoveable assets (other than land), of the College, may be prepared quickly, so that the notification may be got issued from the Secretary Technical Education, Chandigarh Administration.</p> <p>Noted.</p>
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	<p>of accounts would be entrusted to Comptroller &amp; Auditor General of India.</p>	
ix	<p><u>Clause No.37</u> – In order to ensure adequate academic autonomy, Punjab Engineering College would adopt academic practices of IITs.</p>	<p>This was unanimously supported by all the members of the Board. It was desired that details may be obtained from the IITs regarding their academic practices. These would be implemented from the session 2005-2006.</p>
x	<p><u>Clause No.38</u> – For the academic session of 2004-2005, Punjab Engineering College would continue to function under the aegis of the Panjab University for the purpose of affiliation and academic programmes etc. The new academic programmes of the Punjab Engineering College as a Deemed University would be implemented from the next academic session i.e. 2005-2006.</p> <p>Regarding the possibility of introduction of NRI seats/NRI sponsored seats and possible increase in tuition fees for students; the matter would be left to the PEC Society.</p>	<p>The present system of Academic Programmes would continue for the session 2004-05. Panjab University would carry out the examinations as at present and new examination system etc. would be in place only from the next session 2005-06. However the students being admitted in the session 2004-05 would have their examinations conducted under the aegis of the Deemed University although PU would continue to provide assistance in this regard until further arrangements are made.</p> <p>A view on the introduction of NRI seats/NRI sponsored seats and possible increase in tuition fee for students would be taken only after the annual budget is submitted by the Finance Committee.</p>
xi	<p><u>Clause No.39</u> – Financial rules and service rules and all other rules/guidelines of the Chandigarh Administration and all other rules/guidelines, which are currently in force, would be followed by the Punjab Engineering College Society unless specifically provided for otherwise by the Society, in accordance with the Memorandum of Association and the Byelaws.</p>	<p>Noted.</p>

<p><b>Agenda Item No.4</b></p> <p>Constitution of Senate of the PEC Society as per Byelaw 6.</p>	<p>A Dean of faculties would be appointed. Deputy Director Administration would also be appointed as per Byelaw 6. The election process for the Senate would be started by identifying eligible persons in various categories as per the provisions of Byelaw 6. The word Assistant Professor shall be deleted from Byelaw 6 (A) (g) as the same provision exists in Byelaw 6 (A) (f). Amendment in this regard may be also got approved/concurred to by the Chandigarh Administration.</p>
<p><b>Agenda Item No.5</b></p> <p>Constitution of the Sub-Committees for selection of staff against vacant posts as per Byelaw 8 of the Society.</p>	<p>The members of the BOG may suggest panels of subject experts for the Selection Committees as per Byelaw 8. The Board authorized the Chairman to be the Chairman of the Selection Committees as per Byelaw 8.</p>
<p><b>Agenda Item No.6</b></p> <p>Constitution of the Finance Committee as per Byelaw 7 of the Society.</p>	<p>MHRD (GOI) and UGC may be requested to nominate their representatives, through Chandigarh Administration.</p>
<p><b>Agenda No.7</b></p> <p>Constitution of the Search Committee for selection of Director PEC in accordance with Byelaw 9 (A) (2) of the Society.</p>	<p>The Search Committee is constituted under the Chairmanship of Adviser to the Administrator as per Byelaw 9(A) (2). MHRD and UGC may be requested to appoint their nominees for the Search Committee which may also seek nominations from the list of eminent experts available with the GOI (for filling up the post of Director). The Chairman is authorized by the Board to make interim arrangements for designating/appointing an Interim Director till a regular incumbent is appointed.</p>

<p><b>Agenda Item No. 8</b></p> <p>Constitution of the Selection Committee for selection of Registrar of PEC Society as per Byelaw 11 (A) (2).</p>	<p>Chandigarh Administration may be requested to appoint a nominee. The Board would also appoint a nominee later. The appointment of Registrar be taken up only after the appointment of the regular Director.</p>
<p><b>Agenda Item No.9</b></p> <p>To approve the following amendments in Byelaw 5 of PEC Society.</p> <p>i) Secretary Technical Education will be the Vice Chairman of the Board of Governor instead of Home Secretary, Chandigarh Administration.</p> <p>ii) The Secretary Technical Education (Vice Chairman) may preside over the meetings of BOG in the absence of the Chairman.</p> <p>iii) Instead of Director Technical Education, Joint Secretary/Deputy Secretary Technical Education may be substituted.</p>	<p>Approved.</p> <p>Approved. In case both the Chairman and the Vice Chairman are not present at a meeting of the BOG, the members present would elect a Chairman from amongst themselves.</p> <p>Approved.</p> <p>These amendments may be got approved/concurred by the Chandigarh Administration.</p>
<p><b>Agenda Item No.10</b></p> <p>To make minor changes in the MOA/Byelaws due to typographical errors as follows:</p> <p>i) Article 10 of MOA: Instead of 'Sector 32', 'Sector 31' may be substituted.</p> <p>ii) Article 10 of MOA: Instead of 'S. No. 9 &amp; 10' S. No. '8 &amp; 9' may be substituted.</p>	<p>Approved.</p> <p>Approved.</p>

	These amendments may be got approved/ concurred by the Chandigarh Administration.
<p><b>Agenda Item No. 11</b></p> <p>To adopt the following academic fora and programmes of the Panjab University till such time as the Institute creates its own fora and programmes:-</p> <ol style="list-style-type: none"> <li>a. Board of Studies</li> <li>b. Conducting of Exams</li> <li>c. Research Board</li> <li>d. Research Degree Committees</li> <li>e. Examination Schemes</li> <li>f. Design of Degrees and Certificates</li> <li>g. Design of examination related stationery.</li> </ol>	<p>Approved. The examination for the first year of the College in the forthcoming session 2004-05 would be conducted by the PEC Deemed University. PU would continue to assist PEC Deemed University in this regard until alternative arrangements are made. For the existing students i.e. students of 2<sup>nd</sup> year, 3<sup>rd</sup> year and 4<sup>th</sup> year (in the session 2004-05), it may be further examined whether the PU would continue to conduct examinations and award degrees to them until they pass out of the College.</p>
<p><b>Agenda Item No.12</b></p> <p>To evolve financial arrangements with various financial Institutions including treasury and banks for the purpose of incurring expenditure on the purchase of equipment, payment of salary, pension, gratuity, GPF, development and maintenance of College campus and residences, etc.</p>	<p>Finance Committee would take necessary action. Bank accounts of the Society may be opened. Three persons working in the College would be authorized to operate the account. The Chairman is authorized to take further action in this regard.</p>
<p><b>Agenda Item No.13</b></p> <p>Approval for filling up vacant posts</p> <p>The various vacant posts both teaching and non-teaching in the College may be filled up in accordance with existing Recruitment Rules of the Chandigarh Administration. The Selection Committees as per the MOA/Byelaws of the PEC Society may carry out the selection process at the earliest.</p>	<p>For vacant teaching posts, qualifications would be of the IIT pattern. However a comparative statement may be put up in the next meeting showing the differences/ similarities between the existing qualifications at PEC and the qualifications existing in IITs for similar posts. For non teaching posts the Selection Committees may carry out the selection process as per the existing Recruitment Rules pertaining to PEC, of the Chandigarh Administration.</p>



<p><b>Agenda Item No.14</b></p> <p>Increase in retirement age of the faculty members and other staff on the pattern of IITs.</p> <p>Retirement age in Indian Institutes of Technology is 62 years for faculty members and 60 years for other staff. Details are at <b>Annexure-III</b>. The same may be considered in respect of employees of Punjab Engineering College.</p>	<p>The issue was discussed in detail. It was the consensus view that in order to attract the best teaching talent, to upgrade the institution on the IIT pattern; it would be imperative to bring the service conditions of the academic staff close to/ equal to the IIT faculty. Accordingly, increase in retirement age of the academic faculty members to 62 years was approved on the IIT pattern. For non-teaching staff, increase in age to 60 years was deferred. Further details may be examined in this regard. The promotion system in the College would also be on the IIT pattern and various promotional posts will be filled up on the basis of the performance and qualifications criteria.</p>
<p><b>Agenda Item No.15</b></p> <p>Continuation of Contract Faculty:</p> <p>Temporary arrangements have been made by appointment of Contractual Faculty, Adhoc Lecturers and Teaching Assistants against vacant faculty positions after approval from Chandigarh Administration. Appointments of contractual faculty have been made for a period of six months, which are extended from time to time after notional break with approval of Chandigarh Administration. The arrangement may be allowed to be continued till the vacant positions are filled on regular basis as per MOA/Byelaws of Punjab Engineering College Society.</p>	<p>Approved. The persons appointed on contract basis would continue until the validity of the period of the contract.</p>

<p><b>Agenda Item No.16</b></p> <p>Withdrawal of Requisitions:</p> <p>Requisitions for 32 teaching posts had been sent to UPSC and are pending. Out of these, two posts have been advertised by UPSC. The requisitions for the posts which have not been advertised so far may be withdrawn.</p>	<p>Approved. Since there is to be a change in the retirement age and the qualifications, it was decided that all requisitions would be withdrawn. Chandigarh Administration may be requested to take immediate necessary action.</p>
<p><b>Agenda Item No. 17</b></p> <p>Any other item with the permission of the Chair.</p>	<p>The latest instructions of GOI in respect of pension for new appointees in the College may be put up during the next meeting of the BOG for perusal of the Board, so that an appropriate policy view can be taken regarding the extension of benefit of pension/CPF for new appointees.</p>

The meeting ended with a vote of thanks to the Chair

Chairman  
BOG, PEC Society