

Draft Minutes of the 14th meeting of the Board of Governors of Punjab Engineering College Society held on 29th September 2006 at 12.30 P.M. in the Conference Hall of Punjab Engineering College, Chandigarh

Present:

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| 1. | Shri Chandra Mohan | Chairman |
| 2. | Shri Krishna Mohan, IAS | |
| 3. | Shri S. K. Sandhu, IAS | |
| 4. | Prof. R. C. Sobti | |
| 5. | Prof. Chandra Shakher | Nominee of Director, IIT- Delhi |
| 6. | Dr. Pawan Kapur | |
| 7. | Sh. Prithipal Singh | |
| 8. | Dr. T.N. Kapoor | |
| 9. | Sh. R.K. Saboo | |
| 10. | Dr. R.N. Nauhria | |
| 11. | Dr. Shiv Narayan | |
| 12. | Prof. Vijay Gupta | Director |
| 13. | Dr. Kanchan Monga | Registrar, Member-Secretary |

Leave of absence was granted to:

1. Shri Vikram Dev Dutt
2. Shri R.K. Chauhan
3. Shri Ajay S. Shri Ram
4. Shri Krishan Goyal
5. Shri Daljit Singh
6. Shri Ravi Mathur

In attendance:

1. Prof. V. S. Kaushal, Deputy Director
2. Prof. Arun K. Lall, Dean Research, Planning & Development
3. Prof. K. K. Garg, Dean Students Welfare

Meeting commenced with the Director briefing members on the following developments:

1. Setting up a Regional Cyber security Research Centre at PEC, by Chandigarh Administration in collaboration with NASSCOM.

Members placed on record their thanks to the Chandigarh Administration for entrusting such a prestigious project to the College.

2. Initiatives in R&D; Projects sponsored by AICTE and; Projects started with internal resources. Members felt that Applied Research Projects might be taken-up in collaboration with industry.
3. Number of students admitted to M.E. programmes. Total strength was almost the same as previous year.

It was suggested that the seats in departments where there was more demand should be increased and new courses started in the latest applied fields .

Proceedings

Item No.	Particulars	Decision
14.1	To confirm the minutes of 13 th meeting of the Board held on 28 th July, 2006	<p>During discussions on confirmation, Members were of the view that minutes relating to the Confidential item introduced by the Chairman (Additional items I -Item 3) did not sum up members views aptly. ∴</p> <p>After discussions, the minutes vis-à-vis this item was changed as follows:</p> <p>i) The para "<i>Chairman requested Members to recallto Professors</i>" be deleted</p> <p>ii) <i>The last para be changed to read as under:</i></p> <p>"After discussions, Director was requested to seek legal opinion of the Standing Counsel on the course to be adopted. No action to be taken for the time."</p>
14.2	Follow up action on the previous Board meetings	<p>While noting follow up actions following observations were made:</p> <p>14.2.3./ 7.6 1. A special meeting of Board should be convened to discuss the Vision Document in 3rd week of December and document circulated in advance.</p>
14.3	Service Rules for PEC employees	<p>Members were of the view that the Service Rules proposed were primarily drawn from extant practices and were not in consonance with the needs and demands on a forward-looking institution of excellence to cater to fast-changing needs of technical education of the turbulent twenty first century .</p>

		In this backdrop, Chairman was authorised to identify and constitute a new Committee of Specialists in HRD, faculty and alumni representatives to develop the Service Rules which provided the flexibility and dynamism needed.
14.4	Terms and Conditions of part-time Medical Officer in the College Dispensary	<p>Ex-post facto renewal of services and extension up to October 2007 to Dr. O.P.Aggarwal Approved.</p> <p>A new Medical Officer be appointed before expiry of the term of Dr. Aggarwal.</p> <p>Salary for both medical Officers raised to Rs. 10,000/- per month. Residence and mobile connections for both as proposed: Approved.</p> <p>Both to be on call duty to attend to emergencies of students and employees.</p> <p>Other proposed terms and conditions: Approved.</p>
14.5	Filling up of Middle Level Posts- Qualification thereof	Approved
14.6	Report of Committee on settlement of Legal Cases	<p>In the discussions, Members were of opinion that the Committee had taken too legalistic an approach to the settlement of pending cases, while the intention behind the setting-up this committee was to take an equitable view to reduce the energy being wasted in fighting prolonged legal battles. It was felt that issue of pending legal cases needed a fresh look from this angle</p> <p>In this backdrop, it was decided entrust this review to a new Committee comprising of:</p> <ol style="list-style-type: none"> 1. Sh. Prithipal Singh, Chairman 2. Dr. Vijay Gupta, Director 3. Sh. Daljit Singh, JS(Tech. Edu.)

14.7	Effective Date of promotions under CAS.	Deferred
14.8	Fees to be charged from students registered in PhD programme	Approved as proposed
14.9	Recommendations of Finance Committee (Annexure-A)	<p>Item 4.1 – 4.3: Noted</p> <p>Item 4.4 Draft Accounts for FY 2005-06 Approved</p> <p>Item 4.5 – 4.10 Recommendations approved.</p> <p>Item 4.11.1: It was decided that employees who join the College after 1-1-2004, but who were serving in other Government institutions before joining the College and were governed by earlier GPF schemes, may be given benefits of the PEC's GPF scheme with the benefit of past service for pensionary benefits, if their parent department transferred the accumulated amounts (including the interest thereon) in respect to pensionary benefits to the pension fund of Punjab Engineering College, Chandigarh Society.</p> <p>In case the above amount was not transferred to the Punjab Engineering College, Chandigarh Society, such employees may be governed by the rules of GPF/CPF applicable to other employees who join PEC service for the first time after 1-1-2004.</p> <p>Item 4.11.2-3: Approved as recommended</p>

14.10	<p>Any other Items with the permission of the Chair</p> <p>14.10.1: Operation of commercial establishments at PEC Campus.</p> <p>14.10.2 Grant of pay scales and arrears to Foreman Instructor, Programmer, Assistant Programmer, Jr. Programmer.</p>	<p>Director was authorised:</p> <ol style="list-style-type: none"> 1. To constitute a committee to fix rent as per the legal opinion for all the commercial establishments 2. Rent for shops to be preferably fixed in different slabs, rather than individually. 3. Agreement be signed afresh with new terms and conditions after legal vetting. <p>Board approved</p> <ol style="list-style-type: none"> i) Grant of pay scale of Rs. 7880-13500 with an initial start of Rs. 8000/- w.e.f. 01.01.1996 to Foreman Instructor and Programmer along with arrears. ii) Arrears of pay scale of Rs. 6400-10640 equivalent to pre-revised pay scale of Rs. 2000-3500 as granted to Sh. Tejinder Pal Singh by the Hon'ble CAT w.e.f. 08.03.1996 iii) Pay scale of Rs. 5800-9200 to Sh. Sandeep Pathak, Jr. Programmer w.e.f. 01.01.1996 along with arrears.
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Additional Item:

1. Sitting Fee of Rs. 2000 to the non-official members of the BOG for also attending meetings of the Finance Committee w.e.f. 30.04.06 was approved.

Draft Minutes of 4th meeting of the Finance Committee of Punjab Engineering College Society held on September 28, 2006 at 4.30 P.M. in the Conference Hall of Punjab Engineering College, Chandigarh.

Present:

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| 1. Shri Chandra Mohan | Chairman |
| 2. Shri R. K. Saboo | |
| 3. Prof. Vijay Gupta | Director |
| 4. Dr. (Mrs.) Kanchan Monga | Registrar, Member-Secretary |

Leave of absence was granted to:

1. Dr. C. S. Meena
2. Shri S. K. Ray
3. Sh. Krishan Goyal
4. Sh. Daljit Singh
5. Mrs. Raji P. Shrivastava

In attendance:

4. Prof. Arun K. Lall, Dean Research, Planning & Development
5. Shri Amar Singh Bisht, DDO

Proceedings of the Committee

Item No.	Particulars	Decision
4.1	To confirm the minutes of the 4th meeting held on April, 28,2006.	Minutes were confirmed.
4.2	Action of Board on the recommendations of the Finance Committee	Noted
4.3	Follow up action on the previous meetings of the Finance Committee.	Noted.
4.4	Presentation of Draft Statement of Accounts of PEC (Deemed University) for the Financial year 2005-06	a) The Accounts were accepted as per Annexure-I. b) Grouping in major heads and sub heads be done in future.
4.5	Transport Allowance to employees of Punjab Engineering College (Deemed University).	Transport allowance to be given to regular employees staying outside campus, travelling by their own conveyance, at following rates: i) Pay in the scale of Rs. 6400-10640 and above Rs. 750/- ii) Others Rs. 500/- All Handicapped employees to be paid irrespective of residence on campus /distance.
4.6	Grant of Traveling allowance to	The local Travelling allowance for

	Punjab Engineering College employees.	performing official duties on regular basis, recommended as under: 1. Officials assigned to handle legal cases at Institute level and Store Keeper (General) Rs. 500/- 2. Store Keepers in Departments Rs. 250/-
4.7	Remuneration for Extra work	Following recommendations made: 1. Special Allowance @ Rs.500/- to Steno to Training & Placement Officer, DSW, Registrar and Officials exclusively assigned to handle legal cases at Institute level. 2. Other employees (both regular and contractual) working after office hours payment @ Rs. 200/- and Rs. 150/- for Group 'C' & 'D' respectively, per man-day, subject to maximum of 30 days in a year. 3. No extra remuneration to staff getting special allowance. <i>(Payment to Training & Placement Officer, DSW and their staff to be made out of student activity fund and to Wardens and Assistant Wardens from Hostel Fund).</i>
4.8	Honorarium for Extra duties to the faculty members	Honorarium at following rates for faculty performing specially assigned duties: 1. Dy. Director, Deans, T&PO, Estate Officer Rs. 1000/- p.m. 2. Wardens Rs. 800/- p.m. 3. Asstt. Wardens Rs. 500/-p.m. Additionally, Telephone allowance @ Rs. 300/- to Wardens/Assistant Wardens staying outside campus.
4.9	To consider the Revised Estimates (Non Plan and plan) for the current financial year 2006-07 and the Budget Estimates(Non-Plan) for the next financial year 2007-08	Approved
4.10	T.A. Rules – Authorization for travel by air.	1. The Director was authorised to permit Air Travel wherever necessary. 2. Permission already given to Mr. Sanjay Batish ratified.
4.11.1	Grant of Benefit of old Service	Since issue has larger implications,

	and GPF Scheme	the members felt that it should be discussed in the Board.
4.11.2	Operation of Contribution Pension System	<p>1. 12% employee share should be deducted from October, 2006 and deduction in respect of arrears be made in instalments. Members felt that equivalent 12% should be made by the college and be deposited as per employees share from GIA.</p> <p>2. Separate Account to be maintained.</p>
4.11.3	Payment of Pensionary Benefits to the employees due to retire during financial year 2006-07.	All the pensionary benefits to the retiring employees (eight Group 'C' & 'D' employees during 2006-07) be paid from the Grant-in-Aid till the Pension Fund is created.