



**PUNJAB ENGINEERING COLLEGE (DEEMED TO BE UNIVERSITY)  
CHANDIGARH**



**Ref. No.PEC/19/**

**Dated:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: Industrial Training during Summer/Winter Vacations - 2020**

**Dear Sir,**

With due respect I have to state that I am a student of \_\_\_\_\_ Semester \_\_\_\_\_ branch of 4 years degree course at Punjab Engineering College, Chandigarh.

As part of four year degree course, after appearing in \_\_\_\_ Semester examination, I plan to undergo for Industrial/Institutional Training during Summer/Winter Vacations for the year \_\_\_\_\_.

I shall be thankful to you, if you could kindly permit me to have Industrial/Institutional training in your organization and accord me the permission for the same. My dates for internship are from \_\_\_\_\_ to \_\_\_\_\_. I certify that the dates do not conflict with the academic calendar of the year \_\_\_\_\_.

I will abide by the rules and regulation of your esteemed organization.

**Thanking you,**

**Yours faithfully,**

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Roll No** \_\_\_\_\_

**Semester** \_\_\_\_\_

**Branch** \_\_\_\_\_

**Encl: 1.** Self attested copy of PEC ID Card

It is certified that Mr./Ms \_\_\_\_\_ son/daughter of \_\_\_\_\_ Roll No \_\_\_\_\_ Branch \_\_\_\_\_ Semester \_\_\_\_\_ is a student of Punjab Engineering College (Deemed to be University), Chandigarh. This industrial/institutional training is not a part of formal curriculum.

**O/I Training & Placement  
Department** \_\_\_\_\_

**Head,  
Career Development & Guidance Centre**