



**Punjab Engineering College
(Deemed to be University), Chandigarh**

(Distribution of Remuneration for the work related to Consultancy/Testing projects)

1. Name of the Concerned Deptt. _____
2. Name of the Client _____
3. Approval No. & Date _____
4. Amount received (Incl. GST) Rs. _____
5. Cash receipt / B.O. No. & Dated _____
6. Date of Start & Completion of Project _____

DISTRIBUTION

- 1. Net Project Cost (Excluding GST)** Rs. _____
- 2. Investigating Team Share**
(75% / 60% of Net Project Cost) Rs. _____
- 3. Direct Expenditure (if any)** Rs. _____
- 4. Balance available for Distribution (2-3)** Rs. _____
- 5. IOC (25% / 40% of Net Project Cost)** Rs. _____

Names of Investigating Team (With Designation & Employee Code)

Sr. No.	Name	Designation	Employee Code	Amount
1				Rs.
2				Rs.
3				Rs.
4				Rs.
5				Rs.
6				Rs.
			TOTAL	Rs.

- i) It is certified that the amount of honorarium in each case has been distributed as per the nature of the work & the amount of time spent.
- ii) Certified that:
 - a) The report of Consultancy / Testing Project has been sent to the client to his satisfaction vide No. _____ Dated _____. The report will be made available, if any requirement arises in future.
 - Or
 - b) Report submission to the client is not mandatory as per terms of the consultancy job and closure report indicating the kind of work accomplished or services provided to the satisfaction of client is attached.
- iii) A TDS amount of Rs. _____ has been deducted by _____. Form No. 16 of the Firm will be provided in April _____.

Name & Signature of P.I

- D.A.**
1. Copy of Cashier Receipt
 2. Copy of Approval No. Form

Sanctioned for Rs. _____ (Rupees _____)